



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA
July 8, 2019

A regular meeting of the Farmington City Council will be held on
Monday, July 8, 2019 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes – June 10, 2019 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. Community Development Committee
 - c. Park & Recreation Committee
10. Items to be removed from City of Farmington Inventory – NONE

NEW BUSINESS

11. Resolution 2019-04 – A resolution setting a public hearing to discuss the utility and drainage easement vacation between lots 38 & 39 of Highlands Square North on Giles Rd., Farmington, Ar.

12. Ordinance No. 2019-06 – An ordinance to prohibit noise that injures or endangers the comfort, repose and peace of others and provide for penalties for violations thereof.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Planning Commission Minutes

Minutes

Minutes of the Regular Farmington City Council Meeting June 10th, 2019

The regular meeting of the Farmington City Council scheduled for Monday, June 10th, 2019 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Sherry Mathews, Abigail Spinks, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Business Manager Melissa McCarville and City Attorney Steve Tennant. Council Members Keith Lipford and Linda Bell were absent. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens – None

Approval of the minutes for the May 13th, 2019, Regular City Council Meeting. On the motion of Council Member Cunningham and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the minutes were approved as presented 6-0.

Financial Reports – Mayor Penn presented the financial reports.

Entertain a motion to read all Ordinances and Resolutions by title only. On the motion of Council Member Bryant and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 6-0.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports - None

Committee Reports – All committee reports were included in the council packets.

Items to be removed from City of Farmington Inventory

Police Department – Removal of Unit VIN Correction

On the motion of Council Member Cunningham and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the correction on the VIN number 2B3KA43G46H433798 for the 2017 removal of unit was approved 6-0.

Police Department - Removal of Shotguns

On the motion of Council Member Bryant and a second by Council Member Cunningham and by the consent of all Council Members present after a roll call vote, the removal of 3 shotguns, serial numbers D281221M, D281222M, D281225M was approved 6-0.

Old Business

Ordinance 2019-04 An Ordinance to Adopt Animal Control Regulations for the City of Farmington, Arkansas

City Attorney Tennant gave the council an update on some changes and suggested revisions to the Ordinance. A motion was made by Council Member Morgan and seconded by Council Member Cunningham to keep the number of pets in multifamily housing at 5, after a roll call vote, it was approved by a vote of 5-1, with Council Member Bryant voting no. A motion was made by Council Member Bryant and seconded by Council Member Morgan to suspend the rules and place Ordinance 2019-04 on its second and third reading by title only, after a roll call vote it was approved by all members present by a vote of 6-0. City Attorney Tennant read the Ordinance by title only. Mayor Penn asked Shall the ordinance pass? After a roll call vote, it was approved by all member present 6-0. A motion was made by Council Member Bryant and seconded by Council Member Morgan to approve Ordinance 2019-04 with an emergency clause, after a roll call vote it was approved 6-0.

New Business

Request approval of contract with Key Architecture for architectural services for Farmington Public Library addition and renovation.

On the motion of Council Member Mathews and a second by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the motion to approve the contract with Key Architecture for architectural services for Farmington Public Library addition and renovations in the amount of \$25,047.50 was approved 6-0.

Request Approval of school resource office contract with Farmington School District.

On the motion of Council Member Cunningham and a second by Council Member Morgan and by the consent of all Council Members present after a roll call vote, the motion to approve the school Resource Officer contract with Farmington Public Schools was approved 6-0

Request approval of interlocal agreement with Washington county – Item removed from agenda by City Attorney.

There being no further business to come before the council and on the motion of Council Member Morgan and seconded by Council Member Bryant and by the consent of all members present, the meeting adjourned at 6:34 pm until the next regularly scheduled meeting to be held Monday, July 8th, 2019 in the City Council Chambers at 6:00 pm at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

City Clerk Kelly Penn

Mayor Ernie Penn

Financial

7/2/2019

GENERAL FUND

1:21 PM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jun 2019	Dec 2019	Percent of
	Actual		Budget

Revenue & Expenditures

GENERAL REVENUES

Revenue

ACCIDENT REPORT REVENUES	890.00	1,500.00	59.33%
ACT 833	11,162.11	20,000.00	55.81%
ALCOHOL SALES TAX	1,906.93	3,000.00	63.56%
ANIMAL CONTROL REVENUES	1,425.00	2,500.00	57.00%
BUILDING INSPECTION FEES	73,754.00	88,449.74	83.39%
BUSINESS LICENSES	6,075.00	5,000.00	121.50%
CITY COURT FINES	70,368.01	110,000.00	63.97%
CITY SALES TAX REVENUES	728,012.70	1,150,000.00	63.31%
COUNTY TURNBACK	309,271.31	415,000.00	74.52%
DEVELOPMENT FEES	6,319.50	10,000.00	63.20%
FRANCHISE FEES	196,820.06	375,000.00	52.49%
GARAGE SALE PERMITS	1,060.00	3,000.00	35.33%
GRANTS	2,300.00	0.00	0.00%
INTEREST REVENUES	35,805.52	15,000.00	238.70%
MISCELLANEOUS REVENUES	7,161.13	12,563.96	57.00%
PARK RENTAL	780.00	1,400.00	55.71%
SALES TAX - OTHER	614,923.88	1,100,000.00	55.90%
SPORTS COMPLEX FEES	35,421.50	50,000.00	70.84%
SRO REIMBURSEMENT REVENUES	23,033.66	30,000.00	76.78%
STATE TURNBACK	45,279.03	95,000.00	47.66%
STREET COUNTY TURNBACK	33,072.20	0.00	0.00%
TRANSFER INCOME	0.00	700,000.00	0.00%

Revenue	\$2,204,841.54	\$4,187,413.70	
----------------	-----------------------	-----------------------	--

GENERAL FUND

1:21 PM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jun 2019	Dec 2019	Percent of
	Actual		Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	79,751.34	160,000.00	49.84%
ADVERTISING EXPENSE	3,819.07	6,000.00	63.65%
BUILDING MAINT & CLEANING	13,750.38	40,000.00	34.38%
CREDIT CARD FEE EXPENSE	1,679.87	4,000.00	42.00%
ENGINEERING FEES	46,115.31	45,000.00	102.48%
INSURANCES EXPENSE	1,915.03	40,000.00	4.79%
LEGAL FEES	3,000.00	10,000.00	30.00%
MATERIALS & SUPPLIES EXPENSE	8,565.94	17,000.00	50.39%
MISCELLANEOUS EXPENSE	0.00	2,000.00	0.00%
NEW EQUIPMENT PURCHASE	2,769.06	10,000.00	27.69%
PAYROLL EXP - CITY ATTRNY	27,179.00	53,500.00	50.80%
PAYROLL EXP - ELECTED OFFICIAL	51,008.90	121,500.00	41.98%
PAYROLL EXP - REGULAR	106,607.27	223,000.00	47.81%
PLANNING COMMISSION	5,360.85	16,400.00	32.69%
POSTAGE EXPENSE	490.55	2,500.00	19.62%
PROFESSIONAL SERVICES	5,069.23	10,000.00	50.69%
REPAIR & MAINT - EQUIPMENT	954.83	0.00	0.00%
REPAIR & MAINT - OFFICE EQUIP	823.28	2,000.00	41.16%
RETURNED CHECK	0.00	250.00	0.00%
SERVICE CHARGES	0.00	150.00	0.00%
TECHNICAL SUPPORT	20,410.35	70,000.00	29.16%
TELECOMMUNICATION EXPENSES	1,289.97	1,000.00	129.00%
TRAVEL, TRAINING & MEETINGS	5,680.20	20,000.00	28.40%
UTILITIES EXPENSES	37,702.40	65,000.00	58.00%
Expenses	\$423,942.83	\$919,300.00	

7/2/2019

GENERAL FUND

1:21 PM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jun 2019	Dec 2019	Percent of
	Actual		Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	549.77	2,000.00	27.49%
MATERIALS & SUPPLIES EXPENSE	71.27	600.00	11.88%
NEW EQUIPMENT PURCHASE	0.00	500.00	0.00%
PAYROLL EXP - REGULAR	27,232.98	56,000.00	48.63%
PROFESSIONAL SERVICES	4,860.00	15,000.00	32.40%
REPAIR & MAINT - AUTOMOBILES	0.00	1,500.00	0.00%
REPAIR & MAINT - EQUIPMENT	49.23	500.00	9.85%
TRAVEL, TRAINING & MEETINGS	250.00	500.00	50.00%
UNIFORMS/GEAR EXPENSE	0.00	500.00	0.00%
Expenses	\$33,013.25	\$77,100.00	

7/2/2019

GENERAL FUND

1:21 PM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jun 2019	Dec 2019	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
BREATHALYZER EXPENSES	37.50	0.00	0.00%
FUEL EXPENSES	971.89	2,500.00	38.88%
PAYROLL EXP - REGULAR	38,245.01	85,000.00	44.99%
REPAIR & MAINT - AUTOMOBILES	1,326.69	1,500.00	88.45%
TRAVEL, TRAINING & MEETINGS	3,276.31	5,000.00	65.53%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
Expenses	\$43,857.40	\$95,000.00	

7/2/2019

GENERAL FUND

1:21 PM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jun 2019	Dec 2019	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
ADVERTISING EXPENSE	609.00	0.00	0.00%
CAPITAL IMPROVEMENT	75,394.04	0.00	0.00%
FUEL EXPENSES	3,526.23	6,000.00	58.77%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	4,530.78	8,500.00	53.30%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	23,400.00	6,500.00	360.00%
PAYROLL EXP - REGULAR	222,937.41	505,070.09	44.14%
PROFESSIONAL SERVICES	360.00	0.00	0.00%
REPAIR & MAINT - BUILDING	0.00	400.00	0.00%
REPAIR & MAINT - EQUIPMENT	2,043.48	4,000.00	51.09%
REPAIR & MAINT - TRUCK	10,473.50	6,000.00	174.56%
TRAVEL, TRAINING & MEETINGS	1,272.31	2,000.00	63.62%
UNIFORMS/GEAR EXPENSE	5,867.70	12,200.00	48.10%
Expenses	\$352,684.57	\$553,570.09	

7/2/2019

GENERAL FUND

1:21 PM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jun 2019	Dec 2019	Percent of
	Actual		Budget
LAW ENFORCE - COURT			
Expenses			
LEGAL FEES	9,000.00	18,000.00	50.00%
MATERIALS & SUPPLIES EXPENSE	735.30	3,000.00	24.51%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	31,974.91	70,000.00	45.68%
POSTAGE EXPENSE	122.78	0.00	0.00%
SPECIAL COURT COSTS	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	3,500.00	0.00%
Expenses	\$41,832.99	\$103,900.00	

7/2/2019

GENERAL FUND

1:21 PM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jun 2019	Dec 2019	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
ADVERTISING EXPENSE	90.00	0.00	0.00%
BREATHALYZER EXPENSES	285.16	700.00	40.74%
CAPITAL IMPROVEMENT	0.00	500,000.00	0.00%
DRUG TASK FORCE	0.00	2,000.00	0.00%
FUEL EXPENSES	15,803.56	36,000.00	43.90%
GRANT EXPENSE	2,507.96	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	35,116.70	50,000.00	70.23%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	46,572.00	56,000.00	83.16%
PAYROLL EXP - REGULAR	471,310.82	1,140,424.99	41.33%
PAYROLL EXP - SRO	45,967.66	69,644.41	66.00%
REPAIR & MAINT - AUTOMOBILES	9,865.53	25,000.00	39.46%
REPAIR & MAINT - EQUIPMENT	1,375.32	3,000.00	45.84%
TRAVEL, TRAINING & MEETINGS	2,568.85	10,000.00	25.69%
UNIFORMS/GEAR EXPENSE	12,492.02	12,000.00	104.10%
Expenses	\$643,955.58	\$1,905,269.40	

7/2/2019

GENERAL FUND

1:21 PM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2019
	Jan 2019	Jan 2019	Dec 2019
	Jun 2019	Dec 2019	Percent of
	Actual		Budget
LIBRARY			
Expenses			
CAPITAL IMPROVEMENT	0.00	200,000.00	0.00%
LIBRARY TRANSFER	44,000.00	44,000.00	100.00%
Expenses	\$44,000.00	\$244,000.00	

7/2/2019

GENERAL FUND

1:21 PM

Statement of Revenue and Expenditures

	Year-to-Date		Annual Budget	Jan 2019
	Jan 2019	Jun 2019	Jan 2019	Dec 2019
	Actual		Dec 2019	Percent of Budget
PARKS DEPT				
Expenses				
ADDITIONAL SERVICES EXPENSE	1,675.00		0.00	0.00%
CAPITAL IMPROVEMENT	10,155.00		0.00	0.00%
FUEL EXPENSES	994.00		3,500.00	28.40%
MATERIALS & SUPPLIES EXPENSE	3,720.80		5,000.00	74.42%
MISCELLANEOUS EXPENSE	0.00		1,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00		10,000.00	0.00%
PAYROLL EXP - REGULAR	83,296.59		162,774.21	51.17%
PAYROLL EXP - SPORTS COMPLEX	500.00		0.00	0.00%
PROFESSIONAL SERVICES	9,599.82		0.00	0.00%
REPAIR & MAINT - EQUIPMENT	1,259.12		3,000.00	41.97%
SPORTS PARK FUEL	587.87		1,500.00	39.19%
SPORTS PARK MATERIALS	12,479.28		22,000.00	56.72%
SPORTS PARK NEW EQUIP	0.00		10,000.00	0.00%
SPORTS PARK PROF SERV	20,819.55		45,000.00	46.27%
SPORTS PARK REPAIR/MAINT	631.71		5,000.00	12.63%
SPORTS PARK UTILITIES	5,421.67		15,000.00	36.14%
UNIFORMS/GEAR EXPENSE	700.36		1,000.00	70.04%
UTILITIES EXPENSES	10,199.08		3,000.00	339.97%
Expenses	\$162,039.85		\$287,774.21	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2019 Jun 2019 Actual	Annual Budget Jan 2019 Dec 2019	Jan 2019 Dec 2019 Percent of Budget
Revenue & Expenditures			
Revenue			
GRANTS	59,763.55	0.00	0.00%
INTEREST REVENUES	750.30	500.00	150.06%
MISCELLANEOUS REVENUES	50.00	100.00	50.00%
STREET COUNTY TURNBACK	33,072.20	40,000.00	82.68%
STREET STATE TURNBACK	213,541.12	388,000.00	55.04%
TRANSFER INCOME	0.00	300,000.00	0.00%
Revenue	\$307,177.17	\$728,600.00	
Expenses			
ADDITIONAL SERVICES EXPENSE	79.06	0.00	0.00%
ADVERTISING EXPENSE	0.00	1,000.00	0.00%
BUILDING MAINT & CLEANING	8,550.00	0.00	0.00%
ENGINEERING FEES	11,601.70	30,000.00	38.67%
FUEL EXPENSES	2,914.07	8,000.00	36.43%
MATERIALS & SUPPLIES EXPENSE	11,637.02	10,000.00	116.37%
MISCELLANEOUS EXPENSE	270.32	500.00	54.06%
NEW EQUIPMENT PURCHASE	5,120.24	25,000.00	20.48%
PAYROLL EXP - REGULAR	82,821.04	185,000.00	44.77%
PROFESSIONAL SERVICES	295,551.20	1,000.00	29,555.12%
REPAIR & MAINT - BUILDING	2,060.61	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	869.89	10,000.00	8.70%
STREET LIGHTS	26,225.74	150,400.00	17.44%
STREET/ROAD REPAIRS	77,217.21	300,000.00	25.74%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	798.00	2,200.00	36.27%
UTILITIES EXPENSES	4,302.48	5,000.00	86.05%
Expenses	\$530,018.58	\$728,600.00	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period Jan 2019 Jun 2019 Actual	Annual Budget Jan 2019 Dec 2019	Jan 2019 Dec 2019 Percent of Budget
Revenue & Expenditures			
Revenue			
Donations	125.00	0.00	0.00%
FINES/LOST ITEMS	2,639.77	4,000.00	65.99%
INTEREST REVENUES	274.32	0.00	0.00%
TRANS FROM GENERAL FUND	44,000.00	44,000.00	100.00%
WASHINGTON CO LIBRARY	94,526.00	175,047.00	54.00%
Revenue	\$141,565.09	\$223,047.00	
Expenses			
ADVERTISING EXPENSE	162.72	1,000.00	16.27%
BOOKS AND MEDIA	18,564.15	32,000.00	58.01%
BUILDING MAINT & CLEANING	1,833.68	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	8,361.89	10,147.00	82.41%
MISCELLANEOUS EXPENSE	50.00	500.00	10.00%
NEW EQUIPMENT PURCHASE	584.11	3,000.00	19.47%
PAYROLL EXP - REGULAR	63,104.61	152,000.00	41.52%
POSTAGE EXPENSE		300.00	0.00%
PROFESSIONAL SERVICES	6,250.00	5,000.00	125.00%
PROGRAMS EXPENSE	760.00	4,000.00	19.00%
REPAIR & MAINT - BUILDING	137.19	3,700.00	3.71%
TECHNICAL SUPPORT	6,147.80	8,000.00	76.85%
TRAVEL, TRAINING & MEETINGS	157.00	1,000.00	15.70%
UTILITIES EXPENSES	995.13	2,400.00	41.46%
Expenses	\$107,108.28	\$223,047.00	

MONTH	CITY SALES TAX		Extra sales tax	STATE SALES TAX		STATE SALES TAX	
	2018	2019		2018	2019		
JANUARY	\$ 63,631.38	\$ 73,651.00	\$ 43,904.12	\$ 94,536.33	\$ 102,295.43		
FEBRUARY	\$ 76,812.89	\$ 81,454.71	\$ 51,707.94	\$ 105,195.78	\$ 113,136.70		
MARCH	\$ 63,060.76	\$ 69,673.99	\$ 39,927.11	\$ 90,177.29	\$ 95,652.99		
APRIL	\$ 59,653.41	\$ 66,345.13	\$ 35,648.25	\$ 89,619.16	\$ 92,093.45		
MAY	\$ 67,065.94	\$ 80,171.63	\$ 50,424.76	\$ 99,256.59	\$ 106,122.97		
JUNE	\$ 70,180.31	\$ 82,900.52	\$ 52,203.64	\$ 93,107.16	\$ 105,622.89		
JULY	\$ 76,809.32			\$ 103,314.13			
AUGUST	\$ 81,987.06			\$ 100,462.04			
SEPTEMBER	\$ 77,087.72			\$ 98,935.97			
OCTOBER	\$ 79,744.01			\$ 100,562.81			
NOVEMBER	\$ 76,858.16			\$ 99,640.31			
DECEMBER	\$ 71,558.04		\$ 273,815.82	\$ 96,779.83			
Monthly Comparison -June 2018/June 2019	\$	12,720.21	Increase (Decrease)	\$ 25,235.94	\$ 12,515.73		
YTD comparison		Increase for 2019 over 2018 YTD - City Sales Tax	\$ 53,792.29	Increase for 2019 over 2018 YTD - State Sales Tax	\$ 43,032.12		
Additional Sales Tax Revenue			\$52,203.64	Total Sales Tax Increase YTD 2019	\$ 370,640.23		

**Bond Fund Expense Account
June 2019**

Street Construction Bond Fund

	Beginning Balance	
6/1/2019		\$662,454.67
	June Expenses	
6/7/2019	Jorgenson & Associates	\$4,350.00
6/7/2019	Hutchens Construction	\$150,459.46
	June Interest & Dividend Income	
6/30/2019		\$1,177.90
	Statement Balance 6/30/2019	\$508,823.11

Park Construction Bond Fund

	Beginning Balance	
6/1/2019		\$539,780.13
	June Expenses	
6/7/2019	Benchmark Construction	\$267,983.00
6/18/2019	Kyle Recreation	\$5,864.35
	June Interest & Dividend Income	
6/30/2019		\$1,217.37

	Statement Balance 6/30/2019	\$267,150.15
--	------------------------------------	--------------

Committee Reports

Farmington Community Development Meeting

June 19th at Jim's Razorback Pizza at noon

In attendance: Judy Horne, Tura Graves, Kevin Gardenhire, Zane Chenault, Chad Ball, Josh Frye, Sherry Ganz, Melissa McCarville, Mindy Mahan and Diane Bryant

The discussion began with the possibility of a Farmer's Market at the site of Chicken Holler. Mindy Mahan has recently taken over the management of her family's business at Chicken Holler. There are many things to consider such as parking, day and time of operation, vendors who would be interested and public document that will be necessary to file. A subcommittee was established to explore the details and design a questionnaire for vendors. Committee members are Judy Horne, Josh Frye, Kevin Gardenhire, and Mindy Mahan.

Next, we proceeded to discuss the Farmington Fall Festival. Our new park should be completed by that time, so we plan to have the festival at Creekside Park. The date for the festival is September 28th, 2019. We will continue to give out daffodils like we did last year. We ordered 1500 daffodils last year and we plan to order 2,000 for this year.

We will have many of the same events that we had last year, but we hope to make it bigger and better than ever. A spreadsheet will follow with the event and the person or persons responsible for that event.

Submitted,

Diane Bryant

Chair of Community Development

Next meeting will be at Creekside Park Pavilion July 24th at noon (On Wednesday)

Agenda Item 11

RESOLUTION NO. 2019-04

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE UTILITY AND DRAINAGE EASEMENT VACATION BETWEEN LOTS 38 & 39 OF HIGHLANDS SQUARE NORTH ON GILES RD., FARMINGTON, AR.

WHEREAS, a petition has been filed with the City Council of the City of Farmington, Arkansas by Jesse Fulcher to abandon a utility and drainage easement located within the corporate city limits of the City of Farmington, Arkansas; and

WHEREAS, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

1. That the City Council shall hear said petition at its regular meeting to be held at 354 West Main Street, Farmington, Arkansas on the 12th day of August, 2019 at 6:00 p.m.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and said hearing for the time and in the manner prescribed by law.

PASSED AND APPROVED on this 8th day of July, 2019.

APPROVED:

By: _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk



Vacation Application

Please fill this form out completely supplying all necessary information and documentation to support your request.

Property owner/Applicant:

Name: Jesse Fulcher

Address: 4058 N. College Avenue

City, State, Zip: Farmington, AR 72730

Phone: 479-301-0639 Email Jesse.Fulcher@rauschcoleman.com

Applicant/Representative: I certify that the foregoing statements and answers herein made; all data, information and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of the application and determination of approval. I understand there may be conditions on approval.

Signature [Handwritten Signature] Date: 5/16/19

Property Owner/Authorized Agent: I certify that I am the owner of the subject property of this application and that I have read this application and consent to its filing. (If signed by authorized agent a letter from the property owner must accompany this application, indicating the agent is authorized to act on the owners behalf.)

Signature [Handwritten Signature] Date: 6-5-19

Requested Vacation (circle all that apply):

- Street
- Alley
- Easement

Please Include:

- Legal Description of the property (may be attached as exhibit "A");
- Complete the attached form for each adjacent property owner or utility involved.
- Description of what is being requested (attach survey):

The request is to create an existing utility & drainage easement along a lot line, so we can adjust the property line.

ADJACENT PROPERTY OWNER NOTIFICATION
FORM FOR RIGHT- OF- WAY, ALLEY, AND EASEMENT VACATION REQUESTS
(One form must be completed for each adjacent property owner or utility provider)

Date: 5/6/19

Address / location of vacation request: Lots 38 & 39 Highlands Square North

Adjacent property address: undeveloped lots

I have been notified of the petition to vacate the following (alley, easement, and/or right-of-way), described as follows: (Include legal description and graphic representation of what is being vacated)

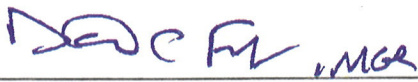
ADJACENT PROPERTY OWNERS COMMENTS (please check one):

I have been notified of the requested vacation and decline to comment.

I **do not object** to the vacation described above.

I **do object** to the requested vacation because:

Name of Adjacent Property Owner (printed) Rasch Coleman V V, LLC

Signature of Adjacent Property Owner  MGR
6-5-16

ADJACENT PROPERTY OWNER NOTIFICATION
FORMS FOR RIGHT-OF-WAY, ALLEY, AND EASEMENT VACATION REQUESTS
(One form must be completed for each adjacent property owner or utility provider)

Date: 5-7-2019

Address / location of vacation request: Lots 38 & 39 Highlands Square North; Giles Road

Adjacent property address: _____

I have been notified of the petition to vacate the following (*alley, easement, and/or right-of-way*), described as follows: (*Include legal description and graphic representation of what is being vacated*)

Any damage or relocation to existing Cox facilities will be at the property owner's expense.

ADJACENT PROPERTY OWNERS COMMENTS (please check one):

I have been notified of the requested vacation and decline to comment.

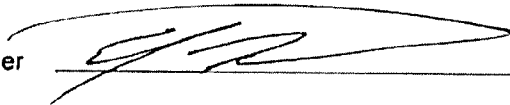
I *do not object* to the vacation described above.

I *do object* to the requested vacation because:

Name of Adjacent Property Owner (*printed*) _____

Signature of Adjacent Property Owner _____

Utility Provider

 _____ Cox

ADJACENT PROPERTY OWNER NOTIFICATION
FORM FOR RIGHT-OF-WAY, ALLEY, AND EASEMENT VACATION REQUESTS
(One form must be completed for each adjacent property owner or utility provider)

Date: 5-7-2019

Address / location of vacation request: Lots 38 & 39 Highlands Square North; Giles Road

Adjacent property address: _____

I have been notified of the petition to vacate the following (*alley, easement, and/or right-of-way*), described as follows: (*Include legal description and graphic representation of what is being vacated*)

ADJACENT PROPERTY OWNERS COMMENTS (please check one):

I have been notified of the requested vacation and decline to comment.

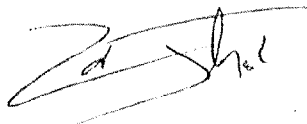
I **do not object** to the vacation described above.

I **do object** to the requested vacation because:

Name of Adjacent Property Owner (*printed*) _____

Signature of Adjacent Property Owner _____

Utility Provider Zak Johnston, P.E. (WWA)

 05/07/19

ADJACENT PROPERTY OWNER NOTIFICATION
FORM FOR RIGHT-OF-WAY, ALLEY, AND EASEMENT VACATION REQUESTS
(One form must be completed for each adjacent property owner or utility provider)

Date: 5-7-2019

Address / location of vacation request: Lots 38 & 39 Highlands Square North; Giles Road

Adjacent property address: _____

I have been notified of the petition to vacate the following (*alley, easement, and/or right-of-way*), described as follows: (*Include legal description and graphic representation of what is being vacated*)

ADJACENT PROPERTY OWNERS COMMENTS (please check one):

I have been notified of the requested vacation and decline to comment.


I *do not* object to the vacation described above.

I *do* object to the requested vacation because:

Name of Adjacent Property Owner (*printed*) _____

Signature of Adjacent Property Owner _____

Utility Provider

PGTELCO - 

ADJACENT PROPERTY OWNER NOTIFICATION
FORM FOR RIGHT-OF-WAY, ALLEY, AND EASEMENT VACATION REQUESTS
(One form must be completed for each adjacent property owner or utility provider)

Date: 5-7-2019

Address / location of vacation request: Lots 38 & 39 Highlands Square North; Giles Road

Adjacent property address: _____

I have been notified of the petition to vacate the following (*alley, easement, and/or right-of-way*), described as follows: (*Include legal description and graphic representation of what is being vacated*)

ADJACENT PROPERTY OWNERS COMMENTS (please check one):

I have been notified of the requested vacation and decline to comment.

I *do not object* to the vacation described above.

I *do object* to the requested vacation because:

Name of Adjacent Property Owner (*printed*) _____

Signature of Adjacent Property Owner _____

Utility Provider

Ozark Electric
Wesley Whelby Staking Tech III

Jesse Fulcher

From: HAMILTON, JEFF L <JH5430@att.com>
Sent: Tuesday, May 7, 2019 8:58 AM
To: Jesse Fulcher
Subject: RE: Easement Vacation - Giles Road, Farmington
Attachments: Shane Bell.vcf

Jesse,

This location is served by Prairie Grove Telco and is outside of AT&T serving area. Shane Bell will be your contact

Shane Bell

PG Telco
Outside Plant Manager

(479) 846-7255 Work
(479) 841-0980 Mobile
sbell@pgtc.com

Thank you

Jeff Hamilton



Engineering/Design
Northwest Arkansas
(479) 442-3107
Jh5430@att.com
[Q Me](#)

Go Hogs Go!!!

From: Jesse Fulcher <jesse.fulcher@rauschcoleman.com>
Sent: Tuesday, May 07, 2019 8:53 AM
To: HAMILTON, JEFF L <JH5430@att.com>; Hodge, Chad (CCI-Central Region) <Chad.Hodge@cox.com>; ttle@aep.com; Stokes, Scott <Scott.Stokes@blackhillscorp.com>; Wes Mahaffey <wmahaffey@ozarksecc.com>; Mike Phipps <MPhipps@ozarksecc.com>; zakj@washingtonwater.org; cbrackett@olssonassociates.com
Cc: Jesse Fulcher <jesse.fulcher@rauschcoleman.com>
Subject: Easement Vacation - Giles Road, Farmington

All,

We are attempting to replat a property line for Lots 38 & 39 Highlands Square North, but there is a utility and drainage easement in between the lots that we must first vacate. I've attached an exhibit of the lots and the utility approval form. Please let me know if this is not in your service area. Also, let me know if we need to plat a new easement in between the lots once they are replated. That won't be an issue.

Jesse Fulcher

From: Prince, Nathan <Nathan.Prince@blackhillscorp.com>
Sent: Friday, June 7, 2019 1:38 PM
To: Jesse Fulcher
Cc: Stokes, Scott
Subject: RE: Easement Vacation - Giles Road, Farmington

I don't foresee any issues with this as long as the easement that our line is in is not affected.

From: Jesse Fulcher [mailto:jesse.fulcher@rauschcoleman.com]
Sent: Tuesday, June 04, 2019 2:42 PM
To: Prince, Nathan <Nathan.Prince@blackhillscorp.com>
Cc: Stokes, Scott <Scott.Stokes@blackhillscorp.com>
Subject: RE: Easement Vacation - Giles Road, Farmington

**** EXTERNAL EMAIL. Is this an expected email? STOP and THINK before clicking links or opening attachments. ****




Nathan,

Do you see any issues with my question below? We will of course get this surveyed and get you guys a proper legal and exhibit.

Thanks, Jesse



Jesse Fulcher, AICP
Director of Land Planning
Rausch Coleman Homes
4058 N. College Ste. 300 Box 9, Fayetteville, AR 72703
M: 479.301.6639 | O: 479.455.9090 | T: 844.4RCHomes
www.RauschColeman.com

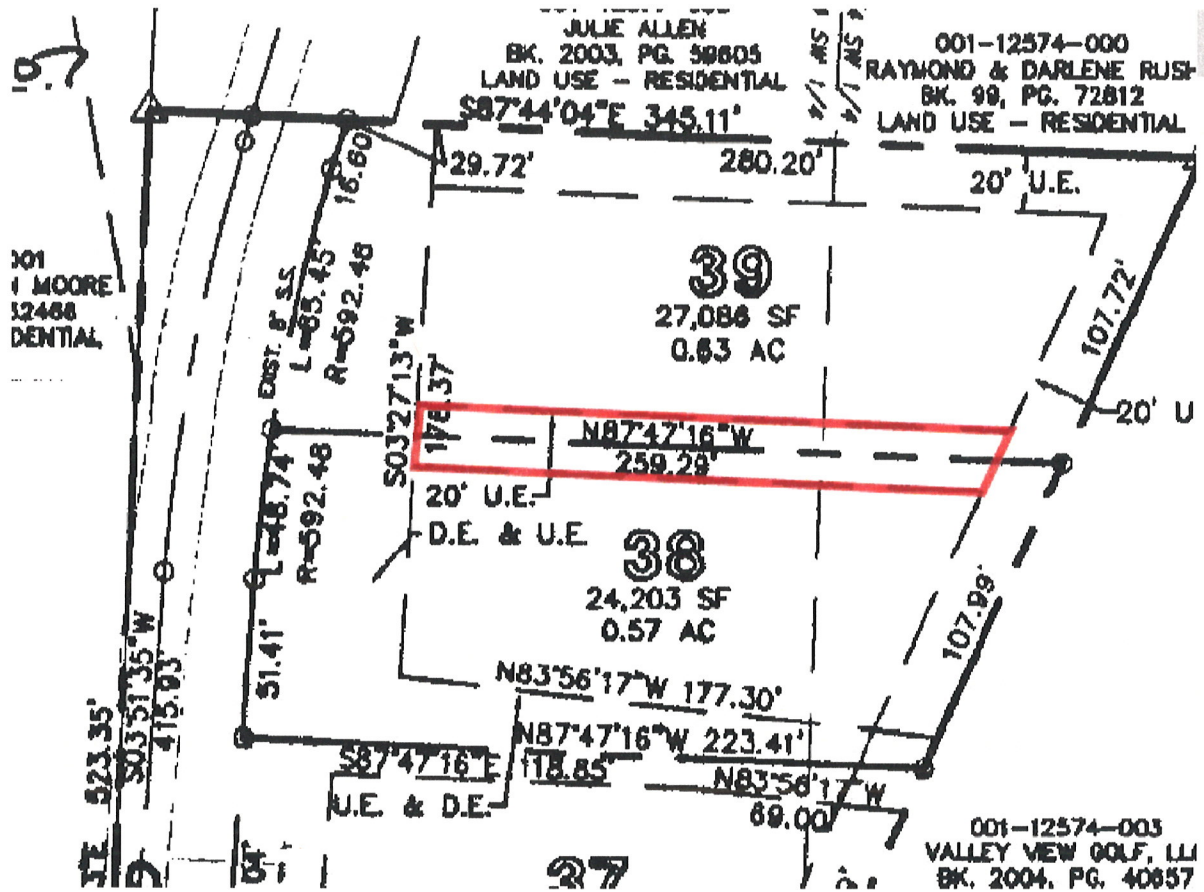
More Ways to Connect with RCH   

This email and any files transmitted with it are confidential and intended solely for the use of the addressee. If you are not the intended addressee, then you have received this email in error and any use, dissemination, forwarding, printing, or copying of this email is strictly prohibited. Please notify us immediately of your unintended receipt by reply and then delete this email and your reply. Rausch Coleman Homes and its subsidiaries and affiliates will not be held liable to any person resulting from the unintended or unauthorized use of any information contained in this email or as a result of any additions or deletions of information originally contained in this email.

From: Jesse Fulcher
Sent: Friday, May 10, 2019 1:08 PM
To: Prince, Nathan <Nathan.Prince@blackhillscorp.com>
Cc: Stokes, Scott <Scott.Stokes@blackhillscorp.com>
Subject: RE: Easement Vacation - Giles Road, Farmington

Nathan,

Lots 38 & 39 of Highlands Square North
 Giles Road, Farmington, AR



Agenda Item 12

ORDINANCE NO. 2019-06

AN ORDINANCE TO PROHIBIT NOISE THAT INJURES OR ENDANGERS THE COMFORT, REPOSE AND PEACE OF OTHERS AND PROVIDE FOR PENALTIES FOR VIOLATIONS THEREOF

WHEREAS, the City of Farmington has the authority to regulate and prohibit unreasonable or excessive noise under ACA §14-54-103 and ACA §5-71-207; and

WHEREAS, it is the express intent of the City Council to control the level of noise in a manner which promotes commerce; the use, value and enjoyment of property; sleep and repose; and the quality of the environment; and

WHEREAS, it is the express intent of the City Council that noise be prohibited when it exceeds certain levels or when it unreasonably disturbs the peace, comfort, and repose of others.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF FARMINGTON, ARKANSAS:

SECTION 1: The Noise Control Regulations for the incorporated boundaries of the City of Farmington are hereby adopted and attached as Exhibit “A” are incorporated herein in their entirety.

SECTION 2: Repealing Clause: All other ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: Severability Clause: In the event any part of this ordinance is declared inoperative or invalid as a result of a statute or judicial decision, then only that portion expressly so declared to be inoperative or invalid shall be affected thereby and all other provisions hereof shall remain in full force and effect.

SECTION 4: That the City Council of the City of Farmington, Arkansas further determines that it is necessary for comfort, repose and peace of the citizens to adopt regulations that prohibit unreasonable and excessive noise within the city boundaries; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after the ordinance has been published as required by law.

PASSED AND APPROVED this 8th day of July, 2019.

Ernie Penn, Mayor

ATTEST:

Kelly Penn, City Clerk

EXHIBIT A
NOISE CONTROL REGULATIONS

A. TERMS

The following words, terms, and phrases shall have the meaning prescribed to them herein:

Ambient Sound Level means the total sound pressure in the area of interest including the source of interest.

A-weighting means the electronic filtering in sound level meters that model human frequency sensitivity.

dBA means the A-weighted unit of sound pressure level response of a sound level meter.

dBC means the C-weighted unit of sound pressure level response of a sound level meter.

Decibel (dB) means the unit for measurement for sound pressure level at a specified location.

Emergency means any occurrence involving actual or imminent physical trauma or property damage which demands immediate action.

Emergency Work means any work performed for the purpose of preventing or alleviating the physical trauma or property damage threatened or caused by an emergency.

Noise means any sound which annoys or disturbs humans or which causes or tends to cause an adverse psychological or physiological effect on humans.

Noise Disturbance means any sound which: (1) endangers or injures the safety or health of humans or animals; (2) annoys or disturbs a reasonable person of normal sensibilities; or (3) endangers or injures personal or real property.

Sound Amplification Device means radio, radio receiving set, television, stereo, tape player, cassette player, compact disc player, loud speaker, musical instrument, sound amplifier, or other devices which produces, reproduces, or amplifies sound.

Sound Level means the weighted sound pressure level obtained by the use of a sound level meter and frequency weighing network, such as A, B, or C as specified in the American National Standards Institute specifications for sound level meters. If the frequency weighing employed is not indicated, the A-weighing shall apply.

Sound Level Meter means an instrument which includes a microphone, amplifier, RMS detector, integrator or time average, or output meter, and weighing network used to measure sound pressure levels.

Sound Pressure Level means twenty (20) times the logarithm to the base ten of the ration of the RMS sound pressure to reference pressure of 20 micro pascals (20×10^{-6} N/m²).

B. UNREASONABLE OR EXCESSIVE NOISE PROHIBITED: EXCEPTIONS

- (1) Notwithstanding any other provision of this section, and in addition hereto, it shall be unlawful for any person to make, or continue to cause or permit to be made or continued, any noise disturbance.
- (2) The provisions of this section shall not apply to:
 - a. The emission of sound for the purpose of alerting persons to an emergency.
 - b. The emission of sound in the performance of emergency work.
 - c. The intentional sounding or permitting the sounding of any fire, burglar, or civil defense alarm, siren, whistle or similar stationary or emergency signaling device, for emergency purposes or for testing, providing such testing uses the only minimum cycle test time.
- (3) For the purpose of this section, the use of an amplification device, radio, television, phonograph, drum, musical instrument or similar device which produces, reproduces, or amplifies sound shall be deemed annoying or disturbing to a person, reasonably calculated to disturb the peace and unreasonably offensive and injurious to the public if the sound is produced between the hours of 11:00 p.m. and 8:00 a.m., and is plainly audible at a distance of 150 feet or more from the source of the sound.
 - a. Plainly audible means any sound produced as set forth above which clearly can be heard at a distance of 150 feet or more. The measurement standard shall be by the auditory senses, based on direct line of sight. Words or phrases need not be discernable and bass reverberations are included.
 - b. This provision shall not apply to athletic or school related events.
- (4) Late night construction noise near residences. For the purpose of this section, construction noise from private development construction activity shall be deemed annoying or disturbing to a person, reasonably calculated to disturb the peace and unreasonably offensive and injurious to the public if the sound or noise is produced later than 11:00 p.m. and prior to 8:00 a.m. and is plainly audible at or near any residence within 150 feet of the construction activity.
 - a. The measurement standard shall be by auditory senses and includes transient construction activity noises.
 - b. Emergency construction activity to repair or prevent a dangerous condition in order to protect the health, safety and welfare of Farmington citizens or the workers on the development project site is exempt from this provision if authorized in advance or ratified later by the Mayor.
 - c. This subsection takes precedence over any conflicting and less restrictive noise limitation provisions in D. Limitations by Land Use Category.
 - d. A variance pursuant to G. Permit for Variance may also be requested and granted for necessary and temporary after-hours construction activities.

C. MEASUREMENTS

Sound level measurements shall be made with a sound level meter Type II or better using the A-weighted scale or C-weighted scale in conformance with the standards promulgated by the American National Standards Institution.

D. LIMITATIONS BY LAND USE CATEGORY

(1) No person shall operate or cause to be operated, or permit, contract or allow to be operated on premises on public or private property any identifiable source of sound in such a manner as to create a sound level within the use districts enumerated in this section below which exceeds the maximum noise levels as set forth below as measured at any point on the boundary of the property from which the sound or noise was emanating. All complaints will be measured with sound level measuring equipment by the responding officer to a complaint.

<u>Use District</u>	<u>Time</u>	<u>Maximum Noise Levels</u>
All residential zones	8:00 a.m. to 11:00 p.m.	60 dB(A) or 75 dB(C)
All residential zones	11:00 p.m. to 8:00 a.m.	55 dB(A) or 70 dB(C)
All commercial zones	8:00 a.m. to 11:00 p.m.	75 dB(A) or 75 dB(C)
All commercial zones	11:00 p.m. to 8:00 a.m.	70 dB(A) or 70 dB(C)
All industrial zones	8:00 a.m. to 11:00 p.m.	80 dB(A) or 75 dB(C)
All industrial zones	11:00 p.m. to 8:00 a.m.	75 dB(A) or 70 dB(C)

All measurements shall be taken with a sound level meter in its fast or peak level setting.

- (2) District Boundaries. When a noise source can be identified and its noise measured in more than one use district, the noise level limits of the most restrictive use district shall apply at that district boundary.
- (3) Commercial Source. Notwithstanding the zoning classification of the underlying parcel, restaurants, night clubs, private clubs, auditoriums, dance halls, and rehearsal studios are defined as commercial sound sources existing in commercial zones for the purpose of this chapter.
- (4) Transient Source. For a transient sound emanating in any land use category, the peak noise level shall not exceed 20 decibels above the limit set above.
- (5) Construction. Construction projects shall be subject to the limitations specified for industrial zones for the period of time allowed by the building permit.

E. MOTOR VEHICLES AND MOTORCYCLE SOUND LIMITS

- (1) No person shall operate or cause to be operated a public or private motor vehicle or motorcycle on a public right-of-way or private property at any time and in such a manner that the sound level emitted by the motor vehicle or motorcycle exceeds the levels set forth below.

Motor Vehicle and Motorcycle Sound Limits

<u>Vehicle Class</u>	<u>Speed Limit (35 mph or less)</u>	<u>Speed Limit (over 35 mph)</u>	<u>Stationary (Run-up)</u>
Motor Vehicle carrier engaged Interstate commerce of GVWR or GCWR of 10,000 lbs. or more	86 dB	90 dB	88 dB
Any other motor vehicle or any combination of vehicles towed by any such motor vehicles	78 dB	78 dB	78 dB
Motorcycles	78 dB	78 dB	78 dB

- (2) No person shall operate or cause to be operated any motor vehicle or motorcycle not equipped with a muffler or other sound dissipative device in good working order and in constant operation.
- (3) No person shall sound any horn or other auditory signaling device on or in any motor vehicle on any public right-of-way or public place, except as a warning of danger.
- (4) Operating or causing to operate any sound amplification device from within a vehicle so that the sound is plainly audible at a distance of 30 feet or more from the vehicle whether in a street, a highway, an alley, parking lot or driveway, whether public or private property, is prohibited and declared to be a violation of this chapter.
- (5) No person shall operate or cause to be operated a motor vehicle or motorcycle by rapidly advancing its throttle (revving) such that a noise disturbance occurs.

F. RADIOS AND LOUDSPEAKERS USED FOR CERTAIN PURPOSES PROHIBITED

It shall be unlawful for any person to use, operate or permit to be played, used or operated any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier, or other machine or device for the producing or reproducing of sound which is cast upon the public streets from a point of origin located on private property, for the purpose of commercial advertising or attracting the attention of the public to any building or structure.

G. ORDER IN LIEU OF NOTICE OF VIOLATION

- (1) In lieu of issuing a notice of violation, a law enforcement officer responsible for enforcement of any provision of this section may issue an order requiring abatement of any source of sound alleged to be in violation of this section within a reasonable time period. An abatement order shall not be issued when the law enforcement officer has reason to believe that there will not be compliance with said order.
- (2) Any violation of any provision of this section shall be cause for a notice of violation to be issued by the law enforcement officer.

H. PENALTY

The violation of any provision of this chapter shall be punished by a fine of not more than \$500.00 or double that sum for each repetition of such violation. If the violation is, in its nature, continuous in respect to time, the penalty for allowing the continuation thereof shall not exceed \$250.00 for each day that the same is unlawfully continued.

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report
July 8, 2019
City Council Meeting

- Michael Thompson has a work anniversary this month (18 years); thank him for his service!
- I'm attaching some information about a rezoning in Fayetteville that is adjacent to Farmington. State law provides that rezoning's on properties adjacent to our City limits but in another City must be approved by the adjacent City. We have done this a few times previously. This is just a heads up for when this comes before you.
- The right-of-way acquisition for Hwy 170 is 50% complete.
- The annual clean-up for 2019 will be in the fall. We want to be situated in our new building before we decide on how to manage this event.
- Take a look at the new City Website: <https://cityoffarmingtonar.com>. It is updated and sleek. Beautiful new photos and easier operation. Let us know what you think!!
- Work continues on the expansion of Creekside Park. We get calls weekly asking what is going on in that area. Rumors are rampant that housing is being developed. Please do your best to dispel those rumors. The park plan is available on our Facebook page or here at City Hall; encourage folks to take a look at what we are planning.
- The Planning Commission has been working diligently on a Planned Unit Development (PUD) zone. They are having a public hearing on this at their July meeting. If you want more specific information about this let me know.

*"There may be people that have more talent than you,
but there is no excuse for anyone to work harder than you do."
~Derek Jeter*



TO: Fayetteville Planning Commission

THRU: Andrew Garner, City Planning Director

FROM: Harry Davis, Planner

MEETING DATE: June 24, 2019

SUBJECT: **RZN 19-6703: Rezone (535 S. BROYLES AVE./WOOLSEY FARM, 515):**
 Submitted by CITY OF FAYETTEVILLE for property located at 535 S. BROYLES AVE. The property is zoned R-A, RESIDENTIAL AGRICULTURAL and contains approximately 30.17 acres. The request is to rezone the property to P-1, INSTITUTIONAL.

RECOMMENDATION:

Staff recommends forwarding **RZN 19-6703** to City Council with a recommendation of approval, based on the findings contained in this report.

RECOMMENDED MOTION:

"I move to forward RZN 19-6703 to City Council with a recommendation of approval."

BACKGROUND:

The subject property is located on the west side of Broyles Avenue north of the intersection between Broyles Avenue and 54th Avenue. The property is approximately 30.17 acres, currently developed with a historic farmstead dating back to the 1840's called "Woolsey Farm", and zoned as R-A, Residential Agricultural. Surrounding land use and zoning is depicted in Table 1.

**Table 1:
 Surrounding Land Use and Zoning**

Direction	Land Use	Zoning
North	Water Treatment Plant	R-A, Residential Agricultural
South	Undeveloped	Farmington Zoning
West	Undeveloped/Large Lot Residential	Farmington Zoning
East	Undeveloped	R-A, Residential Agricultural

Request: The request is to rezone the subject property from R-A, Residential Agricultural, to P-1, Institutional. The City has asked the applicant to represent them for this rezoning item. The City's goal for the property is to turn the old farmhouse and accessory structures on site into a teaching farm and park.

Public Comment: Staff has received no public comment regarding this item.

INFRASTRUCTURE:

Streets: The parcel has frontage to South Broyles Avenue, West Woolsey Farm Road, and

South 54th Avenue, with driveway access on South Broyles Avenue. South Broyles Avenue is a partially improved minor arterial with asphalt paving, one lane in each direction, with curb and gutter on both sides, and sidewalk on the west side adjacent to the property. West Woolsey Farm Road is an unimproved collector street with asphalt paving and open ditches on both sides. South 54th Avenue is an unimproved collector street with asphalt paving and open ditches on both sides. Any street improvements required in these areas would be determined at the time of development proposal.

Water: Public water is available to this parcel. An existing 8-inch water main is present on West Woolsey Farm Road and South 54th Avenue that could serve parcel 765-016201-040.

Sewer: Sanitary Sewer is not available to this parcel. Sewer extension will be required at the site at the time of development if needed.

Drainage: Any additional improvements or requirements for drainage will be determined at time of development. No portion of the subject property is identified as Hillside-Hilltop Overlay District. There are no protected streams, but hydric soils are present on the property's southern half. Additionally, floodplain does not exist on the subject property.

Fire: Although the Fire Department did not state any concerns with this request, they have noted that the site will be protected by Station 7, located at 835 N. Ruppel Road. The property is located approximately 2.1 miles from the fire station with an anticipated drive time of approximately 5 minutes using existing streets. The anticipated response time would be approximately 7.2 minutes. Fire Department response time is calculated based on the drive time plus 1 minute for dispatch and 1.2 minutes for turn-out time. Within the City Limits, the Fayetteville Fire Department has a response time goal of 6 minutes for an engine and 8 minutes for a ladder truck.

Police: The Police Department expressed no concerns with this request.

CITY PLAN 2030 FUTURE LAND USE PLAN: City Plan 2030 Future Land Use Plan designates the property within the proposed rezone as **Civic Institutional**. City Plan 2030 generally defines this designation as areas dedicated for building generally operated by not-for-profit organizations dedicated to culture, government, education or transit and municipal parking.

FINDINGS OF THE STAFF

1. A determination of the degree to which the proposed zoning is consistent with land use planning objectives, principles, and policies and with land use and zoning plans.

Finding: *Land Use Plan Analysis:* Staff finds the proposal to be consistent with the Fayetteville's comprehensive plan and its Future Land Use Map designation. City Plan 2030's prioritization of civic or institutional uses on the subject property lines up with P-1, which is a zoning district focused institutional development, which may in this case include a museum and teaching farm with associated parkland.

Land Use Compatibility: Staff finds that the proposed rezoning is generally compatible with adjacent land uses. Much of the existing development adjacent to the subject property are undeveloped and large lot residential properties. A new park and teaching farm are compatible uses with adjacent uses.

2. A determination of whether the proposed zoning is justified and/or needed at the time the rezoning is proposed.

Finding: Staff believes that there is sufficient justification for rezoning the property to P-1, as it will be more compatible with City Plan 2030's goals for civic uses in the area.

3. A determination as to whether the proposed zoning would create or appreciably increase traffic danger and congestion.

Finding: The rezoning from R-A to P-1 could result in greater traffic volumes, but staff believes the existing road network in the area will be able to handle additional traffic.

4. A determination as to whether the proposed zoning would alter the population density and thereby undesirably increase the load on public services including schools, water, and sewer facilities.

Finding: Staff does not believe rezoning the subject property from R-A to P-1 will undesirably increase the load on public services. Staff does note that response times for emergency services are not currently met for this location, but the uses allowed under P-1 are not expected to exacerbate that existing condition.

5. If there are reasons why the proposed zoning should not be approved in view of considerations under b (1) through (4) above, a determination as to whether the proposed zoning is justified and/or necessitated by peculiar circumstances such as:

- a. It would be impractical to use the land for any of the uses permitted under its existing zoning classifications;
- b. There are extenuating circumstances which justify the rezoning even though there are reasons under b (1) through (4) above why the proposed zoning is not desirable.

Finding: N/A

RECOMMENDATION: Planning staff recommends forwarding RZN 19-6703 to City Council with a recommendation of approval.

PLANNING COMMISSION ACTION: Required <u>YES</u>
Date: <u>June 24, 2019</u> <input type="checkbox"/> Tabled <input type="checkbox"/> Forwarded <input type="checkbox"/> Denied
Motion:
Second:
Vote:

BUDGET/STAFF IMPACT:

None

Attachments:

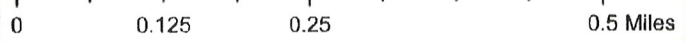
- Unified Development Code:
 - §161.03 – District R-A, Residential Agricultural
 - § 161.32 - District P-1, Institutional
- Fire Department memo
- Request letter
- One Mile Map
- Close-up Map
- Current Land Use Map
- Future Land Use Map

RZN19-6703

WOOLSEY FARM

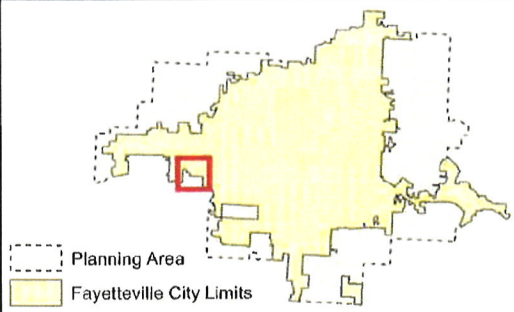


One Mile View



Legend

- Planning Area
- Fayetteville City Limits
- Shared Use Paved Trail
- Trail (Proposed)
- Building Footprint



- | | |
|---|---|
| Zoning
RESIDENTIAL SINGLE-FAMILY
RSE-1 Residential Agriculture
RSE-3
RSE-4
RSE-5
RSE-6
RSE-7
RSE-8
RSE-16
RESIDENTIAL MULTI-FAMILY
RMF-12 Residential Two and Three Family
RMF-6
RMF-18
RMF-24
RMF-40
INDUSTRIAL
I-1 Heavy Commercial and Light Industrial
I-2 General Industrial | EXTRACTION
E-1
COMMERCIAL
Commercial Office
C-1
C-2
C-3
FORM BASED DISTRICTS
Downtown Core
Urban Thoroughfare
Main Street Center
Downtown Overlay
Community Services
Neighborhood Services
Neighborhood Conservation
PLANNED ZONING DISTRICTS
Commercial, Industrial, Residential
INSTITUTIONAL
I-1
I-2 |
|---|---|

Rezoning for historic farmstead moves through Fayetteville Planning Commission by Stacy Ryburn | June 25, 2019 at 1:00 a.m.

FAYETTEVILLE -- Bringing a piece of 1840s history to modern city life got a little bit closer Monday.

The Planning Commission voted 8-0 to rezone about 30 acres on the west side of Broyles Avenue near the Farmington limits. The rezoning to an institutional district, if approved by the City Council, would allow the city to carry out its Woolsey farmstead project that's been in the works for five years.

The project involves restoring the home originally built on the property in 1842. Its inhabitants, Samuel and Matilda Woolsey and their 13 children, were some of the earliest settlers of European descent in Washington County. Several stones at the property mark graves likely belonging to at least some of the family.

Remnants of a smokehouse and sweet potato curing house still stand at the property and will be restored, said Aaron Ruby, architect behind the project. The remaining structures once there -- a barn, chicken coop, corn crib and others -- will be recreated, he said. The area will become a teaching farm for children.

"These are things that are just meant to be able to explain to visitors how they would have lived in the 1840s," Ruby said. "It's not meant to be a working farmstead."

The first phase of the project is ongoing. The council last month approved a multiphase contract with Ruby's firm totaling more than \$84,000 over the next two years. The city's capital improvements plan through 2022 has \$744,000 budgeted overall for the project.

Commissioner Leslie Belden said that part of western Fayetteville needs a park or attraction. She described herself as a historic preservationist, and said she couldn't wait to see what the restored farmstead will look like.


"I am just bubbling over with excitement," Belden said.



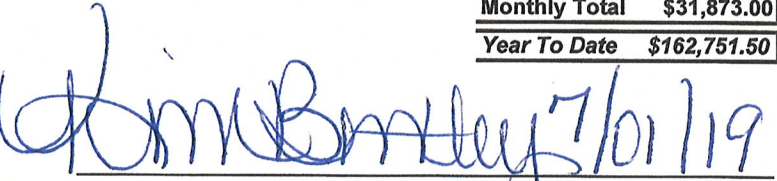
2019 FARMINGTON DISTRICT COURT MONTHLY DISTRIBUTION WORKSHEET MONTH OF JUNE

ADMIN OF JUSTICE FUND	Check #1	Dept. of Finance and Administration	Total for Check # 1	\$7,460.40	Chk#2093
	Check #2	General Fund	Total for Check # 2	\$1,814.85	Chk#2094
	Check #3	Washington County Treasurer (Act 1256)	Total for Check # 3	\$1,532.75	Chk#2095
Total Checks Admin of Justice					\$10,808.00

COURT COST & FINE	Check #4	Administration of Justice Fund			
		CCCR- Court Cost-Criminal		\$999.00	
		CCCRO-CourtCost Criminal Ordinance		\$25.00	
		CCDRUG-Court Costs - Drug		\$5.00	
		CCDWI-Court Cost DWI		\$215.00	
		CCTR- Court Cost-Traffic		\$3,434.00	
		CCTRO- Court Cost-Traffic Ordinance		\$6,105.00	
		CCSEAT - Court Cost - Seat Belt		\$25.00	
		Total for Check # 4 (Chk#3519)			\$10,808.00
	Check #5	General Fund			
		FINE- Fines Collected		\$13,569.00	
	WF - Warrant Fee		\$70.00		
	SRFL - Sealing Records Fee - Local		\$25.00		
	NLIFL-No Liability Ins. Fines		\$1,155.00		
	FTPRLOC-Fines Local		\$35.00		
	Total for Check # 5 (Chk#3520)			\$14,854.00	
Check #6	Court Automation Fund				
	CFEE-Local Court Automation		\$737.50		
	Total for Check # 6 (Chk#3521)			\$737.50	
Check #7	Department of Finance & Administration				
	CFEES - State Court Automation Fee		\$757.00		
	DCSAF - Drug Crime Special Assess Fee		\$310.00		
	NIFS - New Installment Fee - State		\$1,489.50		
	SRFS - Sealing Records Fee - State		\$25.00		
	Total for Check # 7 (Chk#3522)			\$2,581.50	
Check #8	Arkansas State Treasury				
	DRUG - Drug Abuse Prevention and Treatment Fund		\$20.00		
	Total for Check # 8 (Chk#3523)			\$20.00	
Check #9	Washington County Treasurer				
	JBAF - Jail Booking and Admin Fee		\$50.00		
	CJF - County Jail Fee		\$2,788.00		
	Total for Check # 9 (Chk#3524)			\$2,838.00	
Check #10	RF - Restitution Fee				
	Milissa Parsley, Reschke/TR-17-250		\$30.00		
	Total for Check # 10 (Chk#3525)			\$30.00	
Check #11	RDP - Refund Due Payer				
	Faith Ann Ames - OR-19-191		\$4.00		
	Total for Check # 11 (Chk#3526)			\$4.00	
				Monthly Total	\$31,873.00
				Year To Date	\$162,751.50


7/1/19

 Ernie Penn, Mayor Date



 Kim Bentley, Chief Court Clerk Date

 Graham Nations, District Judge Date

Farmington Police Dept.

Offenses for Month 6/2018 and 6/2019

7/1/2019 9:42:04 AM

	<u>2018</u>	<u>2019</u>
AGGRAVATED ASSAULT ON A FAMILY OR HOUSEHOLD MEMBER	0	1
ASSAULT - 3RD DEGREE / CREATES APPREHENSION OF IMMINENT INJURY	1	0
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE	1	0
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY	2	0
BREAKING OR ENTERING / ARTICLES FROM VEHICLE	0	1
BREAKING OR ENTERING / BUILDING OR STRUCTURE	0	1
Breaking or Entering/Vehicle	0	1
BURGLARY, RESIDENTIAL	0	1
CARELESS DRIVING	0	1
CONTRIBUTING TO THE DELINQUENCY OF A JUVENILE	1	0
CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS	1	1
CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES	0	3
DISORDERLY CONDUCT	1	5
DISORDERLY CONDUCT / PUBLIC PLACE USES ABUSIVE, OBSCENE SPEECH OR OBSCENE	1	0
DOMESTIC BATTERING - 2ND DEGREE / PHYSICAL INJURY	0	3
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY	3	3
Drivers License Required	1	0
DRIVING ON SUSPENDED LICENSE		

	<u>2018</u>	<u>2019</u>
DWI (UNLAWFUL ACT)	1	1
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION	5	1
ENDANGER WELFARE OF MINOR-1ST DEGREE-RISK OF DEATH / PHYSICAL INJURY-DESERT UNDER 10	0	2
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE	0	1
Excess Speed	1	0
FAILURE TO APPEAR	1	0
FAILURE TO PAY FINES & COSTS	18	14
Failure to Pay Registration/No Vehicle License	19	13
Failure to Yield to Emergency Vehicle	1	1
Fictitious Tags	1	0
FILING FALSE REPORT WITH LAW ENFORCEMENT AGENCY	0	1
Flight from Officer/foot	1	0
FORGERY	0	2
FRAUD - FINANCIAL IDENTITY	0	1
FURNISHING PROHIBITED ARTICLES	0	1
HINDERING APPREHENSION OR PROSECUTION / CONCEALS, ALTERS, DESTROYS, FACTS	1	0
Ignition Interlock Devices Violation	0	1
Improper Lane Change/Use	0	1
Improper Load	0	1
INATTENTIVE DRIVING	0	1
INDECENT EXPOSURE	1	0
Leaving Scene of Accident/Property Damage	0	1

	<u>2018</u>	<u>2019</u>
No Proof Insurance	3	2
No Proof of Ownership	2	0
No Seat Belt	0	1
No Tag Light	0	1
No Turn Signal	1	2
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER	2	2
POSSESSING INSTRUMENTS OF CRIME	0	1
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA	2	0
POSSESSION OF CONTROLLED SUBSTANCED SCHEDULE III	1	0
POSSESSION OF DRUG PARAPHERNALIA	8	5
Possession of Drug Paraphernalia	1	0
POSSESSION OF DRUG PARAPHERNALIA - FELONY	0	11
POSSESSION OF DRUG PARAPHERNALIA - MISDEMEANOR	0	1
POSSESSION OF METH OR COCAINE LT 2GM	2	4
POSSESSION OF SCH I OR II LT 2GM	0	1
POSSESSION OF SCH IV OR V LT 28GM	0	1
PUBLIC INTOXICATION / DRINKING IN PUBLIC	1	2
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR	3	0
RAPE	0	1
RAPE / FORCIBLE COMPULSION	0	1
RECKLESS DRIVING	1	0
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	1	0
TAMPER WITH PHYSICAL EVIDENCE- OBSTRUCT PROSECUTION /DEFENSE FELONY		

	<u>2018</u>	<u>2019</u>
	0	1
TERRORISTIC THREATENING/2nd Degree	2	0
THEFT \$1,000 OR LESS - ALL OTHERS	3	5
THEFT \$1,000 OR LESS - FROM VEHICLE	1	0
THEFT BY RECEIVING	0	1
THEFT OF VEHICLE VALUED AT \$25,000 OR MORE	0	1
THEFT OF VEHICLE VALUED AT \$5,000 OR LESS BUT GREATER THAN \$1,000	0	1
THEFT OF VEHICLE VALUED AT LESS THAN \$25,000 BUT GREATER THAN \$5,000	0	1
VIOLATION OF IMPLIED CONSENT(underage)	1	0
VIOLATION OF OPEN CONTAINER	2	1
Totals:	100	113

June	Citation	Warning	Warrant	Total
Bates - Howard	34	14	0	48
Bertorello - James	4	7	0	11
Catron - Joshua	10	5	0	15
Collins - John	13	4	0	17
Crutchfield - Dylan	20	13	1	34
Long - Dustin	14	11	0	25
Mahone - Taron	54	10	0	64
Mccaslin - Michael	7	20	0	27
Stine - Jacob	8	12	0	20
Talley - Taylor	7	18	0	25
<u>Totals</u>	<u>171</u>	<u>114</u>	<u>1</u>	<u>286</u>
<u>Averages</u>	<u>17.1</u>	<u>11.4</u>	<u>0.1</u>	<u>28.6</u>

Permit Report

06/01/2019 - 06/30/2019

Permit Date	Permit #	Site Address	Permit Type	Type of Building	Description of Work	Contractor	Material & Labor	Total Fees
6/19/2019	2634	Lots 1,4,7,8,9,10,8 5,46-49,78,63-66 Farmington Heights	Mechanical	Residential	HVAC for new house	Comfort Heat and Air	5,000	Will go on next month report
6/19/2019	2633	489 Vista Del Valle	Building	Residential	New House	Riggins Construction	257,000	\$931.00
6/19/2019	2632	444 Vista Del Valle	Building	Residential	New House	Riggins Construction	257,000	\$931.00
6/19/2019	2631	56 Yukon ,suite 4 and 5	Electric	Commercial	Electric for Simple Simon's	Hill Electric	1,700	\$20.00
6/19/2019	2630	502 Twin Falls	Building	Residential	New House	L & L Builders	483,000	\$1,609.00
6/18/2019	2629	11145 Frisco	Electric	Residential	Old panel inspection/rep air	McCarthy Electric	250	\$20.00
6/18/2019	2628	467 Tacoma	Mechanical	Residential	HVAC for new house	Comfort Heat and Air	5,000	\$35.00
6/18/2019	2627	99 Broyles	Building	Commercial	New Pavillion	Ferguson	131,000	\$65.50
6/18/2019	2626	55 Brown	Electric	Commercial	Cox Power supply	Village Electric	425	\$20.00
6/17/2019	2625	312 Ridgedale	Plumbing/Gas	Residential	Replacing gas line	Master of Disaster Plumbing	400	\$20.00
6/14/2019	2624	449 Tacoma	Mechanical	Residential	HVAC for new house	Comfort Heat and Air	5,200	\$40.00
6/14/2019	2623	475 Tacoma	Mechanical	Residential	HVAC for new house	Comfort Heat and Air	4,850	\$35.00

6/14/2019	2622	481 Tacoma	Mechanical	Residential	HVAC for new house	Comfort Heat and Air	4,850	\$35.00
6/14/2019	2621	681 Arroyo	Building	Residential	New House	Riggins Construction	241,000	\$883.00
6/14/2019	2620	458 Vista Del Valle	Building	Residential	New House	Riggins Construction	253,000	\$919.00
6/14/2019	2619	486 Vista Del Valle	Building	Residential	New House	Riggins Construction	240,000	\$880.00
6/14/2019	2618	500 Vista Del Valle	Building	Residential	New House	Riggins Construction	240,000	\$880.00
6/14/2019	2617	475 Vista Del Valle	Building	Residential	New House	Riggins Construction	257,000	\$931.00
6/14/2019	2616	415 Otoe	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2615	489 Otoe	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2614	488 Otoe	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2613	482 Otoe	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2612	476 Otoe	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2611	358 Otoe	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2610	352 Otoe	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2609	346 Otoe	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2608	340 Otoe	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2607	85 Chickasaw	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2606	425 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2605	431 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00

6/14/2019	2604	437 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2603	443 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2602	449 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2601	455 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2600	467 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2599	475 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2598	481 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2597	487 Tacoma	Electric	Residential	Electric for new house	Lonestar Electric	10,000	\$60.00
6/14/2019	2596	11391 Club House	Mechanical	Residential	HVAC change out	Paschal Heat and Air	12,481	\$75.00
6/14/2019	2595	199 Louise	Building	Residential	New Carport	FYM LLC	4,800	\$35.00
6/13/2019	2594	Farmington Heights II	Grading Permit	Commercial	Topsoil stripping	Trademark Custom Homes	0	\$300.00
6/12/2019	2593	70 Wesley Stevens	Electric	Residential	Electric for new shop building	Home Owner	500	\$20.00
6/12/2019	2592	68 E Main Suite C	Plumbing/Gas	Commercial	Plumbing for ice cream parlour	Master of Disaster Plumbing	2,000	\$20.00
6/12/2019	2591	193 Louise	Plumbing/Gas	Residential	Replacing water line	Master of Disaster Plumbing	1,500	\$20.00
6/10/2019	2590	467 Vista Del Valle	Electric	Residential	Electric for new house	Fast Electric	4,000	\$30.00
6/10/2019	2589	483 Vista Del Valle	Electric	Residential	Electric for new house	Fast Electric	4,000	\$30.00
6/10/2019	2588	452 Vista Del Valle	Electric	Residential	Electric for new house	Fast Electric	4,000	\$30.00

6/10/2019	2587	438 Vista Del Valle	Electric	Residential	Electric for new house	Fast Electric	4,000	\$30.00
6/10/2019	2586	689 Arroyo	Electric	Residential	Electric for new house	Fast Electric	4,000	\$30.00
6/10/2019	2585	422 Vista Del Valle	Electric	Residential	Electric for new house	Fast Electric	4,000	\$30.00
6/10/2019	2584	11767 Giles Rd	Building	Residential	New House	Trademark Custom Homes	511,000	\$1,622.00
6/10/2019	2583	68 E Main Unit A	Mechanical	Commercial	Ductwork for HVAC system	Absolute Heat and Air	250	\$40.00
6/10/2019	2582	189 Terry	Building	Residential	Enclosing carport area	Home owner	1,000	\$20.00
6/6/2019	2581	450 Kaye	Building	Residential	Solar panel addition to existing system	Stitt Solar	3,580	\$30.00
6/6/2019	2580	467 Vista Del Valle	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
6/6/2019	2579	422 Vista Del Valle	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
6/6/2019	2578	438 Vista Del Valle	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
6/6/2019	2577	452 Vista Del Valle	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
6/6/2019	2576	465 Concho	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
6/6/2019	2575	459 Vista Del Valle	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00

6/6/2019	2574	439 Vista Del Valle	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	4,985	\$35.00
6/6/2019	2573	483 Vista Del Valle	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
6/6/2019	2572	689 Arroyo	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
6/6/2019	2571	505 Vista Del Valle	Mechanical	Residential	HVAC for new house	Anderson Heating and Air	3,725	\$30.00
6/5/2019	2570	12339 Clyde Carnes	Mechanical	Residential	HVAC for new house	Comfort Heat and Air	8,400	\$55.00
6/5/2019	2569	11460 Frisco	Building	Residential	New House	Southwest Contracting	330,000	\$1,150.00
								\$13,326.50

Total Records: 66

7/1/2019

Library

Circulation and Patron Services

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,101	3,528	4,783	4,047	4,015	5,343						
YTD Circulation	4,101	7,629	12,412	16,459	20,474	25,817						
Holds Satisfied	845	760	774	792	795	678						
YTD Hold Satisfied	845	1,605	2,379	3,171	3,966	4,644						
PAC Logins	766	729	742	704	878	842						
YTD PAC Logins	766	1,495	2,237	2,941	3,819	4,661						
New Cardholders	46	31	23	33	37	66						
YTD New Cardholders	46	77	100	133	170	236						

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	3,657	3,471	3,930	3,945	4,144	4,705	4,640	4,678	4,116	4,615	4,051	3,571
YTD Circulation	3,657	7,128	11,058	15,003	19,147	23,852	28,492	33,170	37,286	41,901	45,952	49,523
Holds Satisfied	684	650	681	661	680	673	765	768	726	832	737	750
YTD Hold Satisfied	684	1,334	2,015	2,676	3,356	4,029	4,794	5,562	6,288	7,120	7,857	8,607
PAC Logins	870	784	969	929	821	795	892	806	712	767	712	772
YTD PAC Logins	870	1,654	2,623	3,552	4,373	5,168	6,060	6,866	7,578	8,345	9,057	9,829
New Cardholders	39	38	11	22	34	62	33	38	36	39	25	35
YTD New Cardholders	39	77	88	110	144	206	239	277	313	352	377	412

Library

Computer Use

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	121	111	126	118	151	163						
YTD Early Literacy Station Users	121	232	358	476	627	790						
Users	309	295	306	229	243	254						
YTD Users	309	604	910	1,139	1,382	1,636						
Device Checkout	0	1	6	4	0	0						
YTD Device Checkout	0	1	7	11	11	11						
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	101	114	134	105	112	126	103	130	114	128	96	102
YTD Early Literacy Station Users	101	215	349	454	566	692	795	925	1,039	1,167	1,263	1,365
Users	231	245	235	241	237	256	240	259	284*	253	266	249
YTD Users	231	476	711	952	1,189	1,445	1,685	1,944	2,228	2,481	2,747	2,996
Device Checkout	0	0	1	2	4	6	2	5	2	1	0	0
YTD Device Checkout	0	0	1	3	7	13	15	20	22	23	23	23

*began using software to track public computer use

Library

Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Color Print Services	21	14	6	43	28	16						
YTD Color Print Services	21	35	41	84	112	128						
Copy/Print Services	2,080	2,093	2,744	1,846	1,470	1,509						
YTD Copy/Print Services	2,080	4,173	6,917	8,763	10,233	11,742						
Fax Services	44	56	89	49	69	82						
YTD Fax Services	44	100	189	238	307	389						
Notary Services	8	18	8	5	4	12						
YTD Notary Services	8	26	34	39	43	55						
Reference Transactions	367	257	234	229	298	216						
YTD Reference Transactions	367	624	858	1,087	1,385	1,601						
Scanning Services	35	35	12	18	58	14						
YTD Scanning Services	35	70	82	100	158	172						
Staff Supervised Volunteer Hours	13	23	37	28	27	41						
YTD Staff Supervised Volunteer Hours	13	36	73	101	128	169						
Test Proctor	0	0	1	4	5	1						
YTD Test Proctor	0	0	1	5	10	11						
2018												
Color Print Services	28	32	37	34	16	347	23	28	5	9	8	18
YTD Color Print Services	28	60	97	131	147	494	517	545	550	559	567	585
Copy/Print Services	929	1,420	1,412	2,029	1,389	1,206	1,374	1,670	1,509	1,578	1,433	1,197
YTD Copy/Print Services	929	2,349	3,761	5,790	7,179	8,385	9,759	11,429	12,938	14,516	15,949	17,146
Fax Services	90	71	74	142	94	68	75	128	100	93	77	45
YTD Fax Services	90	161	235	377	471	539	614	742	842	935	1,012	1,057
Notary Services	2	1	2	1	3	8	7	7	3	5	9	17
YTD Notary Services	2	3	5	6	9	17	24	31	34	39	48	65
Reference Transactions	221	248	346	275	213	273	352	379	239	329	220	235
YTD Reference Transactions	221	469	815	1,090	1,303	1,576	1,928	2,307	2,546	2,875	3,095	3,330
Scanning Services	20	14	39	41	15	17	15	65	83	59	24	27
YTD Scanning Services	20	34	73	114	129	146	161	226	309	368	392	419
Staff Supervised Volunteer Hours	35	33	27	14	9	38	21	5	19	37	12	21
YTD Staff Supervised Volunteer Hours	35	68	95	109	118	156	177	182	201	238	250	271
Test Proctor	0	0	0	0	0	1	1	1	0	0	0	0
YTD Test Proctor	0	0	0	0	0	1	2	3	3	3	3	3

Library

Programs and Meetings

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Book Club												
Community Story Time	50	76	83	86		141						
Japanese Language Study Group												
Kids Book Club/Tween STEM Club	2	5	4	2								
Kindergarten Story Time		166	77	104								
LEGO® Club		18	14	16			67					
Little Maker's		11	4									
Meeting Room Use		13	20	11	10							
Nonfiction Book Club		2	3	1	2	1						
Seuss Saturday			23									
Tabletop Gaming Club							14					
Technology Instruction Session	1	1	1	1	1	2	1					
Theater Performance by YAG		40										
A Universe of Stories Children's Programs							181					
A Universe of Stories Craft Fridays							125					
A Universe of Stories Teen Programs							5					
After School Tutor Group												
Total Monthly Program Attendance	64	308	219	222	16	542						
Number of Juvenile Programs	6	9	9	9	0	20						
Number of Young Adult Programs		0	0	0	0	7						
Number of Adult Programs		1	2	2	2	2						
Number of Non-library Meeting Room Events	2	2	2	1	0	0						

Library

Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Visits	2,439	2,534	2,732	2,312	n/a	n/a						
YTD Visits	2,439	4,973	7,705	10,017	10,017	10,017						
2018												
Visits	2,170	2,183	2,584	2,384	2,358	n/a	2,963	2,500	2,711	2,920	2,281	2,440
YTD Visits	2,170	4,353	6,937	9,321	11,679	11,679	14,642	17,142	19,853	22,773	25,054	27,494

**Farmington Public Library
Board Meeting
June 11, 2019**

Call to Order: Meeting called to order by President Hummel at 6:04 p.m. Members present: Anita Sampley, Betty Hummel, Regina Sherwood, Linda Morrow, Jill Simpson and Librarian, Rachel Sawyer.

Approval of the April 9, 2019 minutes: Linda made the motion to approve the April minutes and Regina seconded it. The motion passed, 5-0.

Approval of Bylaws: Phyllis and Betty drafted the bylaws after researching bylaws of other libraries in the state. Rachel will file bylaws with the state library. Anita moved to approve the bylaws. Regina seconded it and the motion passed, 5-0.

Approval to accept all reports as written from A-D. Jill moved to accept all the reports as presented and discussed. Linda seconded it and the motion passed, 5-0.

A. Director's Report

ABI Systems set up our irrigation system for the year. The carpets were cleaned the first week of May and the city began providing pest control services from Natural State.

Attended WCLS board meeting, friends of the library meeting, and city council meetings.

Selected PG Telco as our ISP for fiscal year 2019. Filed E-rate form 471 and received a funding commitment of \$469.40 from USAC for the year.

For April, Scott mailed out fine forgiveness letters to accounts with a large number of items that had not been returned in the past few years. We recovered about 15 items that were long overdue.

Met with Key Architecture and Greenbird Design to discuss building improvement needs. Key provided us with a revised renovation plan to include about 1,000 sf of remodel and 1,065 sf addition. The plan presents us with a meeting room and a 521 sf multi-purpose room.

Replaced security camera system DVR for \$130 at the beginning of May. I came in one morning and it was stuck in a boot loop.

Filled part-time Library Assistant position. Ragan Dendy is expected to start by the middle of June. He previously worked as a reference specialist at Lincoln Parish Library in Louisiana. He also taught Language Arts to 4th and 8th graders before moving to Arkansas. We had 18 applicants and interviewed four.

Seventy-six responded to the service and facility improvement survey. Questions were similar to those asked in the 2017 survey where 144 responded. Results were similar with

each of the surveys. The majority continued to want most of the library's resources to go to collections/materials. With a large number who want resources focused on Safe, useful spaces and Programming for all ages. Respondents reported with regard to children's programming that summer reading programs were the most important. Educational opportunities and Literary events ranked high with regard to general program offerings. The majority of respondents wanted remodel and expansion efforts to be focused on shelving/collections, children's department, and young adult department. The majority also ranked providing physical materials as the service most important to them. Respondents reported an increase from the 2017 survey for the need to expand service hours. Some desired we open on Sunday and others wanted us to stay open later throughout the week. Respondents continued to want More downloadable eBooks and audio books and Adult book collections to be organized by genre.

Started laptop checkout with the new Lenovo ThinkPads and a revised equipment checkout agreement. Chromebooks have been marked unavailable until a solution is available for filtering. Schools are filtering with student assigned profiles and other libraries are relying on filtering at the network level. We filter using device software.

Provided legislative audit with board minutes and receipts for 2018.

Summer Reading Program started June 3. As of then, we had 123 readers registered for the children's program and 16 teens. We have a full June of programs and look forward to reporting about them soon.

B. Children's Librarian Report

Joy Poynor
Children's Services Librarian
2nd Quarter Report

The Children's Department had a successful, and busy, 2nd quarter. In addition to our regular programming we also had a special program, attended a career day, and worked very hard on getting ready for our Summer Reading Program which takes place this year from June 3rd to July 31st. As we did last year, we took a break from our regular programming in May to focus solely on our Summer Reading preparations. We are also happy to announce that we applied for and was awarded \$1500 from the Dollar General Summer Reading Grant.

Displays

St. Patrick's Day
Woman's History
Craft Month
Easter
Spring

New Books

Regular Programming

Little Cardinal's Story Time

Kindergarten Story Time

LEGO Club

Readers & Dreamers After School Club

Little Makers Coding Program (March Only)

Special Events

March 2-Dr. Seuss' Birthday Craft Day (23 People)

Bob Folsom Career Day (166 Kindergarteners & 1st Graders)

Summer Reading Program Preparations

Hired Performers

Planned Programs

Obtained Prizes from Local Businesses

Designed Marketing Materials

Delivered Summer Reading Program Postcards to Schools

Shopped for Supplies

Made felt Pieces for Story Time

Designed Wandoo Program for 2019

C. Statistics Report

Circulation and Patron Services													
Library	2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,101	3,528	4,783	4,047	4,015								
YTD Circulation	4,101	7,629	12,412	16,459	20,474								
Holds Satisfied	845	760	774	792	795								
YTD Hold Satisfied	845	1,605	2,379	3,171	3,966								
PAC Logins	766	729	742	704	878								
YTD PAC Logins	766	1,495	2,237	2,941	3,819								
New Cardholders	46	31	23	33	37								
YTD New Cardholders	46	77	100	133	170								
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	
Total Circulation	3,657	3,471	3,930	3,945	4,144	4,705	4,640	4,678	4,116	4,615	4,051	3,571	
YTD Circulation	3,657	7,128	11,058	15,003	19,147	23,852	28,492	33,170	37,286	41,901	45,952	49,523	
Holds Satisfied	684	650	681	661	680	673	765	768	726	832	737	750	
YTD Hold Satisfied	684	1,334	2,015	2,676	3,356	4,029	4,794	5,562	6,288	7,120	7,857	8,607	
PAC Logins	870	784	969	929	821	795	892	806	712	767	712	772	
YTD PAC Logins	870	1,654	2,623	3,552	4,373	5,168	6,060	6,866	7,578	8,345	9,057	9,829	
New Cardholders	39	38	11	22	34	62	33	38	36	39	25	35	
YTD New Cardholders	39	77	88	110	144	206	239	277	313	352	377	412	
Computer Use													
Library	2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	121	111	126	118	151								
YTD Early Literacy Station Users	121	232	358	476	627								
Users	309	295	306	229	243								
YTD Users	309	604	910	1,139	1,382								
Device Checkout	0	1	6	4	0								
YTD Device Checkout	0	1	7	11	11								
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Early Literacy Station Users	101	114	134	105	112	126	103	130	114	128	96	102	
YTD Early Literacy Station Users	101	215	349	454	566	692	795	925	1,039	1,167	1,263	1,365	
Users	231	245	235	241	237	256	240	259	284*	253	266	249	
YTD Users	231	476	711	952	1,189	1,445	1,685	1,944	2,228	2,481	2,747	2,996	
Device Checkout	0	0	1	2	4	6	7	5	2	1	0	0	
YTD Device Checkout	0	0	1	3	7	13	15	20	22	23	23	23	

*began using software to track public computer use

Library

Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Color Print Services	21	14	6	43	28							
YTD Color Print Services	21	35	41	84	112							
Copy/Print Services	2,080	2,093	2,744	1,846	1,470							
YTD Copy/Print Services	2,080	4,173	6,917	8,763	10,233							
Fax Services	44	56	89	49	69							
YTD Fax Services	44	100	189	238	307							
Notary Services	8	18	8	5	4							
YTD Notary Services	8	26	34	39	43							
Reference Transactions	367	257	234	229	298							
YTD Reference Transactions	367	624	858	1,087	1,385							
Scanning Services	35	35	12	18	58							
YTD Scanning Services	35	70	82	100	158							
Staff Supervised Volunteer Hours	13	23	37	28	27							
YTD Staff Supervised Volunteer Hours	13	36	73	101	128							
Test Proctor	0	0	1	4	5							
YTD Test Proctor	0	0	1	5	10							
2018												
Color Print Services	28	32	37	34	16	347	23	28	5	9	8	18
YTD Color Print Services	28	60	97	131	147	494	517	545	590	599	567	585
Copy/Print Services	929	1,420	1,412	2,029	1,389	1,206	1,374	1,670	1,509	1,578	1,433	1,197
YTD Copy/Print Services	929	2,349	3,761	5,790	7,179	8,385	9,759	11,429	12,938	14,516	15,949	17,146
Fax Services	90	71	74	142	94	68	75	128	100	93	77	45
YTD Fax Services	90	161	235	377	471	539	614	742	842	935	1,012	1,057
Notary Services	2	1	2	1	3	8	7	7	3	5	9	17
YTD Notary Services	2	3	5	6	9	17	24	31	34	39	48	65
Reference Transactions	221	248	346	275	213	17	352	379	239	329	220	235
YTD Reference Transactions	221	469	815	1,090	1,303	1,576	1,928	2,307	2,546	2,875	3,095	3,330
Scanning Services	20	14	39	41	15	17	15	65	83	59	24	27
YTD Scanning Services	20	34	73	114	129	146	161	226	309	368	392	419
Staff Supervised Volunteer Hours	35	33	27	14	9	38	21	5	19	37	12	21
YTD Staff Supervised Volunteer Hours	35	68	95	109	118	156	177	182	201	238	250	271
Test Proctor	0	0	0	0	0	1	1	1	0	0	0	0
YTD Test Proctor	0	0	0	0	0	1	2	3	3	3	3	3

Library

Programs and Meetings

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Book Club												
Community Story Time	50	76	83	86	12	12						
Japanese Language Study Group												
Kids Book Club/Tween STEM Club	2	5	4	2								
Kindergarten Story Time		166	77	104								
LEGO® Club		18	14	16								
Little Maker's	11		4									
Meeting Room Use	13	20	11	10								
Nonfiction Book Club		2	3	1								
Seuss Saturday			23									
Technology Instruction Session	1	1	1	1	1	2						
Theater Performance by YAG		40										
After School Tutor Group												
Total Monthly Program Attendance	64	308	219	222	16	16						
Number of Juvenile Programs	6	9	9	9	0	0						
Number of Young Adult Programs		0	0	0	0	0						
Number of Adult Programs		1	2	2	2	2						
Number of Non-library Meeting Room Events	2	2	2	2	1	0						

Library

Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Visits	2,439	2,534	2,732	2,312	n/a							
YTD Visits	2,439	4,973	7,705	10,017	10,017							
2018												
Visits	2,170	2,183	2,584	2,384	2,358	n/a	2,963	2,500	2,711	2,920	2,281	2,440
YTD Visits	2,170	4,353	6,937	9,321	11,679	11,679	14,642	17,142	19,853	22,773	25,054	27,494

Farmington Public Library
March 2019
28

Type	Date	Name	Memo	Account	Split	Amount
Deposit	03/05/2019			Checking at Arvest Bank - Web	Fines, Fees	84.79
Check	03/11/2019			Checking at Arvest Bank - Web	Payroll Expenses	-5,379.78
Check	03/11/2019	PG Telco	TELE BELL FARMINGTON PUBLIC	Checking at Arvest Bank - Web	ISP and Telephone	-182.80
Deposit	03/13/2019			Checking at Arvest Bank - Web	Fines, Fees	157.40
Check	03/15/2019	DPS		Checking at Arvest Bank - Web	Printing and Printer Leases	-310.61
Check	03/15/2019	Baker & Taylor	BAKER & TAYLOR B10311 City of Farmington	Checking at Arvest Bank - Web	Books and Media	-903.78
Check	03/15/2019	Baker & Taylor	BAKER & TAYLOR B10311 City of Farmington	Checking at Arvest Bank - Web	Books and Media	-355.40
Check	03/18/2019	Amazon		Credit Card	Accounts Payable	-285.89
Bill Pmt -CC Card	03/18/2019	CenterPoint Large Print		Credit Card	Accounts Payable	-85.84
Bill Pmt -CC Card	03/18/2019	Children's Plus, Inc		Credit Card	Accounts Payable	-310.26
Bill Pmt -CC Card	03/18/2019	Etsy		Credit Card	Accounts Payable	-39.00
Bill Pmt -CC Card	03/18/2019	Garrett Book Company		Credit Card	Accounts Payable	-468.31
Bill Pmt -CC Card	03/18/2019	Heriberg New Method		Credit Card	Accounts Payable	-214.28
Bill Pmt -CC Card	03/18/2019	ImageStuff		Credit Card	Accounts Payable	-4,277
Bill Pmt -CC Card	03/18/2019	Modern Marketing		Credit Card	Accounts Payable	-138.07
Bill Pmt -CC Card	03/18/2019	Northwest Arkansas Newspapers		Credit Card	Accounts Payable	-162.72
Bill Pmt -CC Card	03/18/2019	Office Depot		Credit Card	Accounts Payable	-76.92
Bill Pmt -CC Card	03/18/2019	Penrodny		Credit Card	Accounts Payable	-415.96
Bill Pmt -CC Card	03/18/2019	The Library Store		Credit Card	Accounts Payable	-220.90
Bill Pmt -CC Card	03/18/2019	Adobe		Credit Card	Accounts Payable	-41.97
Deposit	03/20/2019			Checking at Arvest Bank - Web	Fines, Fees	120.05
Deposit	03/20/2019			Checking at Arvest Bank - Web	Transfer from General Fund	44,000.00
Check	03/25/2019			Checking at Arvest Bank - Web	Payroll Expenses	-5,319.74
Deposit	03/26/2019			Checking at Arvest Bank - Web	Fines, Fees	88.25
Deposit	03/26/2019			Checking at Arvest Bank - Web	Washington County Interest	13,421.00
Deposit	03/29/2019			Checking at Arvest Bank - Web	Interest	46.40

Farmington Public Library
April 2018
29

Type	Date	Name	Memo	Account	Split	Amount
Check	04/03/2019		BAKER & TAYLOR BTU0402 City of Farmington	Checking at Avest Bank - Web	Books and Media	-322.23
Check	04/03/2019		BAKER & TAYLOR BTU0402 City of Farmington	Checking at Avest Bank - Web	Books and Media	-1,256.84
Deposit	04/04/2019			Checking at Avest Bank - Web	Fines, Fees	104.44
Check	04/08/2019			Checking at Avest Bank - Web	Payroll Expenses	-5,374.78
Bill Pmt -CCard	04/10/2019	ABI Systems	Repair & Maint - Building	Credit Card	Accounts Payable	-137.19
Bill Pmt -CCard	04/10/2019	Adobe	Technical Support - Computer Software	Credit Card	Accounts Payable	-44.97
Bill Pmt -CCard	04/10/2019	Brodant	Materials & Supplies - Processing Supplies	Credit Card	Accounts Payable	-250.54
Bill Pmt -CCard	04/10/2019	Demco	New Equipment	Credit Card	Accounts Payable	-584.11
Bill Pmt -CCard	04/10/2019	Etsy	Materials & Supplies - Program	Credit Card	Accounts Payable	-85.84
Bill Pmt -CCard	04/10/2019	Google	Technical Support - Computer Software	Credit Card	Accounts Payable	-15.00
Bill Pmt -CCard	04/10/2019	Recorded Books	Books and Media - Audiovisual	Credit Card	Accounts Payable	-341.96
Bill Pmt -CCard	04/10/2019	Scholastic	Books and Media - Children's	Credit Card	Accounts Payable	-843.89
Bill Pmt -CCard	04/10/2019	SHI	Technical Support - Computer Equipment	Credit Card	Accounts Payable	-1,734.29
Bill Pmt -CCard	04/10/2019	The Library Store	Materials & Supplies	Credit Card	Accounts Payable	-233.84
Bill Pmt -CCard	04/10/2019	Usborne Books and More	Books and Media - Children's	Credit Card	Accounts Payable	-342.20
Bill Pmt -CCard	04/10/2019	Walmart	Materials & Supplies - Programs	Credit Card	Accounts Payable	-61.29
Deposit	04/10/2019			Checking at Avest Bank - Web	Fines, Fees	73.66
Check	04/11/2019	PG Telco	PG TELCO	Checking at Avest Bank - Web	Donations	5.00
Check	04/12/2019	DPS	TELE BILL FARMINGTON PUBLIC	Checking at Avest Bank - Web	ISP and Telephone	-153.69
Check	04/12/2019	DPS		Checking at Avest Bank - Web	Printing and Printer Leases	-202.01
Check	04/12/2019	DPS		Checking at Avest Bank - Web	Printing and Printer Leases	-112.60
Check	04/16/2019	Lolus Landscapes		Checking at Avest Bank - Web	Landscaping and Irrigation	-261.96
Check	04/16/2019	Lolus Landscapes		Checking at Avest Bank - Web	Landscaping and Irrigation	-714.45
Check	04/19/2019	Passum Grapes		Checking at Avest Bank - Web	Children's Books	-770.74
Check	04/22/2019			Checking at Avest Bank - Web	Payroll Expenses	-5,371.99
Deposit	04/24/2019			Checking at Avest Bank - Web	Donations	100.00
Deposit	04/24/2019			Checking at Avest Bank - Web	Fines, Fees	126.49
Deposit	04/24/2019			Checking at Avest Bank - Web	Washington County	13,421.00
Deposit	04/30/2019			Checking at Avest Bank - Web	Interest	49.12

Apr 19

LIBRARY FUND

Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jan 2019
	Jan 2019 Apr 2019 Actual	Jan 2019 Dec 2019	Dec 2019 Percent of Budget
Revenue & Expenditures			
Revenue			
Donations	125.00	0.00	0.00%
FINES/LOST ITEMS	1,626.20	4,000.00	40.66%
INTEREST REVENUES	177.43	0.00	0.00%
TRANS FROM GENERAL FUND	44,000.00	44,000.00	100.00%
WASHINGTON CO LIBRARY	67,684.00	175,047.00	38.67%
Revenue	\$113,612.63	\$223,047.00	
Expenses			
ADVERTISING EXPENSE	162.72	1,000.00	16.27%
BOOKS AND MEDIA	13,358.75	32,000.00	41.75%
BUILDING MAINT & CLEANING	1,309.78	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	4,050.52	10,147.00	39.92%
MISCELLANEOUS EXPENSE	25.00	500.00	5.00%
NEW EQUIPMENT PURCHASE	584.11	3,000.00	19.47%
PAYROLL EXP - REGULAR	41,774.13	152,000.00	27.48%
POSTAGE EXPENSE		300.00	0.00%
PROFESSIONAL SERVICES		5,000.00	0.00%
PROGRAMS EXPENSE		4,000.00	0.00%
REPAIR & MAINT - BUILDING	137.19	3,700.00	3.71%
TECHNICAL SUPPORT	2,703.95	8,000.00	33.80%
TRAVEL, TRAINING & MEETINGS	157.00	1,000.00	15.70%
UTILITIES EXPENSES	658.97	2,400.00	27.46%
Expenses	\$64,922.12	\$223,047.00	

Farmington Public Library
Account Balance by Month

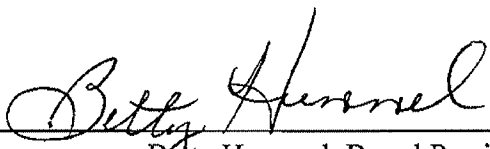
	Revenue	Expenses	Balance
Ending Balance 2017			\$183,627.91
Jan-18	\$28,174.05	\$17,093.04	\$194,708.92
Feb-18	\$13,663.42	\$15,363.01	\$193,009.33
Mar-18	\$44,267.35	\$13,179.78	\$224,096.90
Apr-18	\$13,726.80	\$14,430.64	\$223,393.06
May-18	\$13,506.60	\$14,093.05	\$222,806.61
Jun-18	\$13,899.45	\$19,379.99	\$217,326.07
Jul-18	\$13,581.75	\$20,502.86	\$210,404.96
Aug-18	\$13,728.46	\$17,530.22	\$206,603.20
Sep-18	\$13,614.84	\$16,908.08	\$203,309.96
Oct-18	\$14,247.98	\$13,959.85	\$203,598.09
Nov-18	\$13,408.92	\$17,467.68	\$199,539.33
Dec-18	\$13,976.48	\$13,946.88	\$199,568.93
Ending Balance 2018			\$199,568.93
Jan-19	\$27,966.80	\$18,293.82	\$209,241.91
Feb-19	\$13,848.24	\$17,434.17	\$205,655.98
Mar-19	\$57,917.89	\$15,057.81	\$248,516.06
Apr-19	\$13,879.70	\$23,841.13	\$238,554.63
May-19			
Jun-19			
Jul-19			
Aug-19			
Sep-19			
Oct-19			
Nov-19			
Dec-19			

Approval of Technology Plan: The board reviewed the document and discussed technology goals and technology budget projections. Anita moved to approve the Technology Plan as written. Regina seconded it. The motion passed, 5-0.

Approval of services by Greenbird Design for Schematic and Design Development: Rachel budgeted \$5,000 in Professional Services for 2019 to cover design costs for remodel project. Greenbird's fee for these services totaled \$6,250. Rachel anticipates being under budget for other line items. Budget will be amended at the end of the year. Jill moved to approve the \$6,250 for Greenbird Design for Schematic and Design Development. Linda seconded and the motion passed, 5-0.

Adjourned: The meeting was adjourned at 7:14 p.m.

Next meeting scheduled for September 10, 2019.


Betty Hummel, Board President

Planning Commission Minutes
May 28, 2019

1. **ROLL CALL** – Meeting was called to order by Chairman Robert Mann. A quorum was present.

PRESENT

Robert Mann, Chair
Gerry Harris, Late
Howard Carter, Late
Chad Ball
Bobby Wilson
Judy Horne
Jay Moore

ABSENT

Toni Lindsey

City Employees Present: Melissa McCarville,
City Business Manager; Rick Bramall, City
Inspector; Steve Tennant, City Attorney

2. **Approval of Minutes:** April 22, 2019 Minutes were approved as written. Jay Moore abstained, having been absent at the meeting.

3. **Comments from Citizens:** No comments

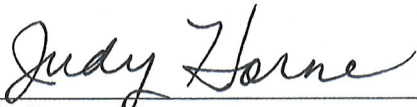
General Discussion:

The Commission recognized Chad Ball for the work he had put into the draft of the new PUD. Melissa and Judy had gone through some proposed changes. Chris Brackett had also reviewed the PUD draft as well.

Melissa explained that a specific list of what the developer had to do was not needed in the ordinance because the city will provide a required PUD application and checklist to the developers. The City Engineer stated that part of the required documents need to include drainage plans.

Judy Horne wanted a statement to ensure minimal impact to the surrounding areas adjacent to a PUD; however, the City cannot ensure it. This falls within property values which the Planning Commission cannot determine or change. She felt that was one of the reasons for having a PUD zoning classification.

5. **Adjournment:** Since further discussion of the proposed PUD ordinance was the only item of business, meeting was adjourned, and the commissioners then continued to give their input regarding the proposed ordinance in an informal work session.



Judy Horne - Secretary



Robert Mann - Chair